RESPECT

in the workplace

6 Tips to Keep in Mind

Respect in the workplace begins with you. Everyone wants to be treated with respect and in the workplace this has to be earned.

1 Treat people with kindness, courtesy and politeness.

2 Be attentive and listen to others

3 Avoid gossip, name calling or insults

4 Encourage others to express their ideas

5 Remain sensitive to other people's time

6 Express your ideas with professional word choice

Workplace respect is based on the abilities and skills of an employee to remain sensitive to diversity and treating people the way you would like to be treated.

Sources:
https://careerbreakout.wordpress.com/2014/06/24/respect-in-the-work-place-begins-with-you/